



July 11, 2024 Full Commission Meeting
Agenda

Jackson County Tower Bldg.
120 W. Michigan Ave., 17th Floor
Jackson, MI 49201

For further information, please contact Jacob Hurt, Executive Director at 517.768.6705

	<u>PAGE #</u>
1. Call to Order	
2. Approval of the July 11, 2024 Agenda – ACTION	
3. Public Comment	
4. Approval of the Full Commission Meeting Minutes for May 9, 2024 (see enclosure) – ACTION	2
5. Receipt of Treasurer's Reports/Submitted Bills of May 31, 2024 and June 24, 2024 (see enclosures) – ACTION	5
6. Staff Progress Reports for May and June 2024 (see enclosures) – DISCUSSION	15
7. MPO/JACTS Update (see enclosure) – DISCUSSION	23
8. Approval of Executive Director Travel to MAR Annual Meeting in Marquette, MI (see enclosure) – ACTION	25
9. Southern Michigan Outdoor Recreation Economic Development Strategy (see enclosure) – PRESENTATION	26
10. Other Business	
• Curated Grants Workshop	
• Notice of Intent to Update Henrietta Township Master Plan (see enclosure)	40
• Notice of Public Hearing from Ridgeway Township (see enclosure)	41
11. Public Comment / Commissioners' Comments	
12. Adjournment	

The next Region 2 Planning Commission Full Commission meeting is scheduled for Thursday, **September 12, 2024 at 2:00 p.m. at the Lenawee District Library, 4459 W. U.S. 223, Adrian, MI**

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission – Full Commission
Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242

Thursday, May 9, 2024

I. Call to Order – Chair Witt called the meeting to order at 2:00 p.m. A quorum was present.

Attendance:

Adams	Gentner	Lance	Shotwell (E)
Andrews	Gould, J.	Linnabary	Sigers (E)
Beach	✓ Gould, L. (E)	Miller	Snell (E)
Beecher	✓ Grabert	✓ Minnick, Jr.	✓ Southworth (E)
✓ Beeker (E)	Greene (E)	Mitchell	Sutherland
Blythe	Greenleaf	Montrief	✓ Swartzlander (E)
Boggs	Griffin	Navarro	Teriaco
Bush	Gross	Nickel	Tillotson (E)
✓ Bussell (E)	✓ Havican (E)	Norman	Todd
Calender	Hawkins	O'Dowd	✓ VanDoren (E)
Collins	Hawley	✓ Overton (E)	VanWinkle
Cornish	Heath	✓ Penrose (E)	Votzke
Cousino	Herlein	Peters	✓ Walz (E)
✓ Cure (E)	✓ Jancek (E)	✓ Pfeifer, C.	Webb
David	✓ Johnson	✓ Pfeifer, R.	Weir
Dillon	Kastel	Pixley	Williams
✓ Donaldson	Keener	Planeta	Willis
Dow	Keller	Root	Wilson
Duckham (E)	Koehn	Saenz	✓ Witt (E)
Everidge	Kuiper (E)	Scoville	
Gallagher	Lammers	Shaw	

Key: ✓ = present (E) = Executive Committee member

Staff Present: Brett Gatz, Jacob Hurt, Jill Liogghio

Others Present: Andrea Strach, MDOT

II. Approval of the May 9, 2024 Agenda – The motion was made by Comm. Penrose, supported by Comm. Jancek, to approve the May 9, 2024 agenda. The motion carried unanimously.

- III. **Public Comment** – Chair Witt requested public comment. There was no public comment.
- IV. **Approval of Full Commission Meeting Minutes for March 14, 2024** – The motion was made by Comm. VanDoren, supported by Comm. Jancek, to approve the Full Commission meeting minutes of March 14, 2024 as submitted. The motion carried unanimously.
- V. **Approval of Action Taken at the April 11, 2024 Executive Committee Meeting** – The motion was made by Comm. Jancek, supported by Comm. Swartzlander, to approve the action taken at the April 11, 2024 Executive Committee meeting. The motion carried unanimously.
- VI. **Receipt of Treasurer’s Report of May 9, 2024** – The motion was made by Comm. Penrose, supported by Comm. Jancek, to receive the May 9, 2024 Treasurer’s Report as presented. The motion carried unanimously.
- VII. **Approval of the May 9, 2024 Submitted Bills** – The motion was made by Comm. Walz, supported by Comm. Jancek, to approve payment of the May 9, 2024 submitted bills. The motion carried unanimously.
- VIII. **Staff Progress Report for April 2024** – The April 2024 staff progress report was included in the agenda packet. Mr. Hurt presented highlights from the staff progress report for the month of April.
- IX. **Approval of Amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2023-2026 TIP were submitted by the Michigan Department of Transportation:

FY	JN	Project	Project Description	Funding	Amendment Type
2024	207396*	Region-side	Permanent pavement marking application on University Region trunklines	Federal \$5184	Delete – Project completed without the use of Federal funds
2024	221059	M-50	HMA cold milling with single course HMA overlay	Federal \$552,488	Add

The motion was made by Comm. Jancek, supported by Comm. Minnick, Jr., to approve the TIP amendments presented by the Michigan Department of Transportation. The motion carried unanimously.

- X. **Approval of FY 2025 Regional Transportation Planning Work Program** – The motion was made by Comm. Swartzlander, supported by Comm. Jancek, to approve the FY 2025 Regional Transportation Planning Work Program. The motion carried unanimously.

- XI. Approval of Draft R2PC Bylaws** – Mr. Hurt reviewed the draft R2PC Bylaws. The motion was made by Comm. Penrose, supported by Comm. Jancek, to approve the Draft R2PC Bylaws. The motion carried unanimously.
- XII. Approval of Tentative R2PC Full Commission Meeting Dates for Remainder of 2024** – The motion was made by Comm. Jancek, supported by Comm. Swartzlander, to approve the Tentative R2PC Full Commission Meeting Dates for the Remainder of 2024. The motion carried unanimously.
- XIII. Other Business** – None.
- XIV. Public Comment / Commissioners' Comments** – Comm. C. Pfeifer stated she was not present at the April 9, 2024 R2PC meeting, however, the minutes from that meeting showed that she was in attendance. Note was made by Ms. Liogghio. Comm. Cure stated that there was a concern regarding contacting the R2PC offices. Comm. Penrose stated the Pledge Allegiance has been recited incorrectly at the R2PC meetings and going forward would like everyone to recite it the proper way.
- XV. Adjournment** – There being no further business, Chair Witt adjourned the meeting at 2:13 p.m.

Dale Witt
Chair

REGION 2 PLANNING COMMISSION
Treasurer's Report - Monthly Summary
as of May 31, 2024

Checking Account Balance ending, April 30, 2024		\$	411,913.48
Deposit Summary:			
<i>May 2024 EFT Deposits</i>		\$	74,402.34
<i>May 2024 Bank Deposits</i>			16,461.84
<i>May 2024 Adjustments</i>			(1,255.00)
Total Deposits plus Bank Balance		<u>\$</u>	<u>501,522.66</u>
Expenses:			
<i>Submitted Expenses - May 2024 **</i>	\$		(12,175.42)
<i>Interim Expenses</i>			(385.04)
<i>Payroll/Related Expenses</i>			(26,415.81)
Subtotal of Expenses	<u>\$</u>		<u>(38,976.27)</u>
Balance Checking Account ending May 31, 2024		<u>\$</u>	<u>462,546.39</u>
<i>Balance CD Investments ending May 31, 2024</i>		<u>\$</u>	<u>110,359.48</u>
Total Cash on Hand		<u><u>\$</u></u>	<u><u>572,905.87</u></u>

**Note that this amount can include cleared checks from prior months' submitted bills.

REGION 2 PLANNING COMMISSION
Deposits and Adjustments to Cash
as of May 31, 2024

5/31/2024	EFT Deposits:	
	MDOT - Rural Task Force - services through March 2024	8,567.01
	MDOT - Regional Transportation Planning - services through March 2024	1,586.63
	MDOT - Asset Management - services through March 2024	12,366.63
	MDOT - FHWA - services through March 2024	51,882.07
	Subtotal - EFT Deposits	\$ 74,402.34
5/31/2024	Check Deposits:	
	Cambridge Township - Master Plan services through March 2024	2,565.37
	Spring Arbor Township - services through March 2024	7,071.47
	Leoni DDA - Administrative support through March 2024	6,825.00
	Subtotal - Check Deposits	\$ 16,461.84
5/31/2024	Adjustments to cash:	
	<i>Bank fees - May</i>	(140.40)
	<i>Paycor fee - May</i>	(381.50)
	<i>Credit Card Charges - Meijer - supplies</i>	(142.02)
	<i>Credit Card Charges - Abobe Creative Cloud services - subscriptions</i>	(161.71)
	<i>Credit Card Charges - APA Streaming Products</i>	(10.00)
	<i>Credit Card Charges - USPS - postage</i>	(104.72)
	<i>Credit Card Charges - City of Jackson - parking permit</i>	(169.79)
	<i>Credit Card Charges - Holiday Inn Express Port Huron MI - conference</i>	(178.21)
	<i>American Express card credit</i>	33.35
	Subtotal - Adjustments to Cash	\$ (1,255.00)
	Total Net Deposits	\$ 89,609.18

REGION 2 PLANNING COMMISSION
INTERIM BILLING and PAYROLL EXPENSES
as of May 31, 2024

Interim Billing for May 2024

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
Allegra	R2PC Packet - May 2024	\$ 336.60	15443
Jackson County	Postage - April 2024	\$ 9.44	15445
The Advance	Subscription Renewal	\$ 39.00	15451
Total Interim Billing for May 2024		\$ 385.04	

Payroll & Travel Related Expenses:

<i>Paid May 10, 2024</i>	<i>by Direct Deposit/EFT</i>		
Paycor	Payroll Disbursement	\$ 13,144.99	
B. Gatz	Travel Reimbursement	\$ 88.71	
A. Starling	Travel Reimbursement	\$ 38.86	
	Total	\$ 13,272.56	

<i>Paid May 24, 2024</i>	<i>by Direct Deposit/EFT</i>		
Paycor	Payroll Disbursement	\$ 12,875.79	
B. Gatz	Travel Reimbursement	\$ 43.01	
J. Liogghio	Travel Reimbursement	\$ 43.55	
Z. Smith	Travel Reimbursement	\$ 42.88	
A. Starling	Travel Reimbursement	\$ 138.02	
	Total	\$ 13,143.25	

Total Payroll Expenses for May 2024		\$ 26,415.81
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**Region 2 Planning Commission
Outstanding Accounts Receivable
as of May 31, 2024**

Municipality/Source	Date	Inv. No.	Amount
Somerset Township - services through September 30, 2022	12/6/2022	9005	556.39
Somerset Township - services for Greater Irish Hills through September 2023	7/27/2023	9006	489.72

FY 2024 Balance as of May 31, 2024 **\$ 1,046.11**

REGION 2 PLANNING COMMISSION
Submitted Bills
June 13, 2024

Vendor	Description	Amount Due
BC/BS	Employee Health Ins. July 2024	\$ 4,040.47
Boom	Domain Name Registration/Design Services	\$ 1,334.00
County of Jackson	Rent June 2024	\$ 3,330.92
County of Jackson	Comcast & Verizon Phone Apr. 2024	\$ 167.47
County of Jackson	Postage May 2024	\$ 10.65
Gannett Holdings-Central	The Daily Telegram renewal	\$ 442.00
IMPLAN	State Plan Subscription Renewal	\$ 11,235.00
MML	Annual Policy Premium	\$ 708.00
MissionSquare	401/RHS Employer Contribution	\$ 1,579.88
Ricoh	Maint. Contract	\$ 61.17
SBIS	Group Life/AD&D July 2024	\$ 114.94
The Tecumseh Herald	Subscription Renewal	\$ 62.00
The Water Store	Supplies	\$ 18.00
Total Submitted Billing - June 2024		\$ 23,104.50

REGION 2 PLANNING COMMISSION
Treasurer's Report - Monthly Summary
as of June 24, 2024

Checking Account Balance ending, May 31, 2024		\$	462,546.39
Deposit Summary:			
<i>June 2024 EFT Deposits</i>		\$	-
<i>June 2024 Bank Deposits</i>			180.15
<i>June 2024 Adjustments</i>			(1,057.33)
Total Deposits plus Bank Balance		<u>\$</u>	<u>461,669.21</u>
Expenses:			
<i>Submitted Expenses - June 2024 **</i>	\$		(1,596.78)
<i>Interim Expenses</i>			(1,478.84)
<i>Payroll/Related Expenses</i>			(21,842.22)
Subtotal of Expenses	<u>\$</u>		<u>(24,917.84)</u>
Balance Checking Account ending June 24, 2024		<u>\$</u>	<u>436,751.37</u>
<i>Balance CD Investments ending June 24, 2024</i>		<u>\$</u>	<u>110,359.48</u>
Total Cash on Hand		<u>\$</u>	<u>547,110.85</u>

**Note that this amount can include cleared checks from prior months' submitted bills.

REGION 2 PLANNING COMMISSION
Deposits and Adjustments to Cash
as of June 24, 2024

6/24/2024	EFT Deposits:	
	None	-
	Subtotal - EFT Deposits	\$ -
6/24/2024	Check Deposits:	
	Village of Brooklyn - services through March 2024	180.15
	Subtotal - Check Deposits	\$ 180.15
6/24/2024	Adjustments to cash:	
	<i>Bank fees - May</i>	(140.32)
	<i>Paycor fee - May</i>	(372.50)
	<i>Credit Card Charges - Meijer - supplies</i>	(43.44)
	<i>Credit Card Charges - Abobe Creative Cloud services - subscriptions</i>	(161.71)
	<i>Credit Card Charges - Chipotle - meals</i>	(24.49)
	<i>Credit Card Charges - MI Association of CPA's - seminar</i>	(245.00)
	<i>Credit Card Charges - Dirty Bird - meals</i>	(85.19)
	<i>American Express card credit</i>	15.32
	Subtotal - Adjustments to Cash	\$ (1,057.33)
	Total Net Deposits	\$ (877.18)

REGION 2 PLANNING COMMISSION
INTERIM BILLING and PAYROLL EXPENSES
as of June 24, 2024

Interim Billing for June 2024

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
Boom	Design Services	\$ 1,451.11	15454
Jackson Co.	Comcast Phone May 2024	\$ 27.73	15455
Total Interim Billing for June 2024		\$ 1,478.84	

Payroll & Travel Related Expenses:

<i>Paid June 7, 2024</i>		<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 10,540.63	
J. Hurt	Travel Reimbursement	\$ 68.34	
Total		\$ 10,608.97	

<i>Paid June 21, 2024</i>		<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 11,081.50	
B. Gatz	Travel Reimbursement	\$ 2.95	
Z. Smith	Travel Reimbursement	\$ 47.70	
A. Starling	Travel Reimbursement	\$ 41.54	
G. Trosin	Travel Reimbursement	\$ 59.56	
Total		\$ 11,233.25	

Total Payroll Expenses for June 2024		\$ 21,842.22	
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**Region 2 Planning Commission
Outstanding Accounts Receivable
as of June 24, 2024**

Municipality/Source	Date	Inv. No.	Amount
Somerset Township - services through September 30, 2022	12/6/2022	9005	556.39
Somerset Township - services for Greater Irish Hills through September 2023	7/27/2023	9006	489.72

FY 2024 Balance as of June 24, 2024

\$ 1,046.11

REGION 2 PLANNING COMMISSION
Submitted Bills
July 11, 2024

Vendor	Description	Amount Due
BC/BS	Employee Health Ins. August 2024	\$ 4,040.47
Boom	CEDS - Printing/Design Services	\$ 1,489.03
County of Jackson	Rent July 2024	\$ 3,397.54
Curated Grants	Retainer for Grant Services - May 2024	\$ 1,500.00
MissionSquare	401/RHS Employer Contribution	\$ 1,579.88
SBIS	Group Life/AD&D Aug. 2024	\$ 114.94
Total Submitted Billing - July 2024		\$ 12,121.86

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

Staff Progress Report *May 2024*

Area-Wide Regional Planning Activities

Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - EDA grant award for R2PC EDD's FY2024 Partnership Planning Grant, which will be used to continue implementation of the 2021 – 2025 CEDS.
 - Staff continued work on CEDS implementation.
- **Regional Economic Development.** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - Staff participated in an IMPLAN input/output modeling webinar on May 29.
- **Outdoor Recreation as Economic Development.** Staff continued development of a strategy to leverage regional outdoor recreation assets for economic development purposes as detailed in the 2021 – 2025 CEDS.
 - Staff met with economic development and outdoor recreation partners on May 15 to discuss outdoor recreation economic development and partnering opportunities.
 - Staff met with Ryan Tarrant, CEO, Jackson Chamber of Commerce and Experience Jackson to discuss partnering opportunities on May 16.
- **Downtown Development Authorities (DDAs).**
 - **Leoni DDA.** Did not meet in May.

R2PC Activities

- **R2PC Website.** Staff continued updating www.region2planning.com.
- **R2PC Bylaws.** Updated bylaws were adopted at the May 9 R2PC Full Commission meeting.
- **Training.** No activities.
- **MAR.** Staff participated in the May 14 Michigan Association of Regions virtual meeting.

[May 2024 Staff Progress Report]

- **DNR SPARK Grant.** Staff participated in the MAR/DNR SPARK Grant Coordination virtual meeting on May 8.
- **MMP.** No activities.
- **UGRWA.** No activities.
- **Active Jackson.** No activities.

Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

- Staff participated in MDOT's monthly Rural Task Force virtual meeting.
- The Full Region 2 Rural Task Force met on May 15.

Asset Management Hillsdale, Jackson, and Lenawee Counties

- **TAMC.** No activities.

Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

Database Management:

- No activities.

Long-Range Planning:

- No activities.

Short-Range Planning:

- Staff coordinated with local agencies to process administrative changes in JobNet.
- Staff completed the JACTS FY2025 Unified Planning Work Program, which was adopted by the JACTS Policy Committee at its May 16 meeting.

Program Management

- The JACTS TAC and Policy Committee met on May 15 and 16 to address TIP amendments.

Local Planning Assistance

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units of government requesting the service (unless alternative funding was available).

[May 2024 Staff Progress Report]

Jackson County

Village of Grass Lake. Staff provided the following service(s):

- **Economic Development Strategic Plan.** Staff met with Village officials on May 7 and May 15 to discuss goals, objectives, and issues regarding the Village’s desired economic development direction.

Hanover Township. Staff provided the following service(s):

- **Zoning Ordinance.** A public hearing was held on May 15 for review and public comment of the solar, wind, and telecommunications ordinance in conjunction with the overall update of the zoning ordinance.

Spring Arbor Township. Staff provided the following service(s):

- **Recreation Plan.** Staff met with Township staff in regard to the Recreation Plan and accordingly, made revisions to the final draft as well as updated included photos.

County of Jackson. Staff provided the following service(s):

- **County Planning Commission (JCPC).** Did not meet in May.
- **Board of Public Works.** Staff attended the May 20 BPW meeting to discuss the Materials Management Plan (MMP) process and necessary next steps.
- **Recreation Plan.** Staff attended a kickoff meeting for the County’s 2025-2029 Recreation Plan on May 14.

Lenawee County

Cambridge Township. Staff provided the following service(s):

- **Master Plan.** Staff is currently incorporating feedback and updated data into the Future Land Use Map in the revised Master Plan mapping.

Village of Clinton. Staff provided the following service(s):

- **PUD Review.** Staff began Preliminary Site Plan Review for Carriage Hills PUD.

Franklin Township. Staff provided the following service(s):

- **Master Plan.** Staff created a draft survey, published along with the end-of-May tax documents to encourage resident response, as well as posting an online survey which will be available until the end of July.

Raisin Charter Township. Staff provided the following service(s):

- **Recreation Plan.** Staff has begun work on the Raisin Charter Township Recreation Plan with an anticipated adoption date set for early next year.

[May 2024 Staff Progress Report]

County of Lenawee. Staff provided the following service(s):

- **County Planning Commission (LCPC).** The LCPC heard one (1) zoning text amendment from Deerfield Township and acknowledged the receipt of an Intent to Plan from Ridgeway Township at its May 16 meeting.

Hillsdale County

Staff provided the following service(s):

- No activities.

Greater Irish Hills

Greater Irish Hills Intermunicipality Committee. Staff provided the following service(s):

- **Greater Irish Hills Recreation Plan.** The Greater Irish Hills Intermunicipality Committee will meet in the month of June and is awaiting final approval and adoption from two (2) participating communities through their respective governing bodies.

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

Staff Progress Report *June 2024*

Area-Wide Regional Planning Activities

Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - EDA grant award for R2PC EDD's FY2024 Partnership Planning Grant, which will be used to continue implementation of the 2021 – 2025 CEDS.
 - Staff continued work on CEDS implementation.
- **Regional Economic Development.** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - Staff participated in the BEA 2017 Benchmark – IMPLAN input/output modeling webinar on June 12.
- **Outdoor Recreation as Economic Development.** Staff continued development of a strategy to leverage regional outdoor recreation assets for economic development purposes as detailed in the 2021 – 2025 CEDS.
 - Staff met with Visit Lenawee officials on June 4 to discuss outdoor recreation economic development and partnering opportunities.
 - At the request of Jackson County Parks, staff presented Region 2's Southern Michigan Outdoors outdoor recreation economic development strategy to the Michigan DNR Trust Fund Board of Directors at its board meeting held in Jackson on June 11.
 - Staff met with Brad Garmon, Director of the Michigan Office of Outdoor Recreation Industry, to discuss partnering opportunities with MEDC on June 18.
- **Downtown Development Authorities (DDAs).**
 - **Leoni DDA.** Staff provided administrative support to the DDA at its June 5 meeting.

[June 2024 Staff Progress Report]

R2PC Activities

- **R2PC Website.** Staff continued updating www.region2planning.com.
- **Training.** No activities.
- **MAR.** Staff participated in the June 11 Michigan Association of Regions virtual meeting.
- **DNR Spark Grant.** No activities.
- **MMP.** Staff participated in the Lenawee County Materials Management Planning (MMP) Committee meeting on June 5. Staff participated in the June 27 MAR/MMP Planners Group virtual meeting.
- **UGRWA.** No activities.
- **Active Jackson.** No activities.

Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

- Staff participated in MDOT's monthly Rural Task Force virtual meeting.

Asset Management Hillsdale, Jackson, and Lenawee Counties

- **TAMC.** No activities.

Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

Database Management:

- No activities.

Long-Range Planning:

- No activities.

Short-Range Planning:

- Staff coordinated with local agencies to process administrative changes in JobNet.

Program Management

- The JACTS TAC and Policy Committee met on June 13 and 20 to address TIP amendments.

[June 2024 Staff Progress Report]

Local Planning Assistance

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units of government requesting the service (unless alternative funding was available).

Jackson County

Grass Lake Charter Township and the Village of Grass Lake. Staff provided the following service(s):

- **Area Recreation Plan.** Staff met with Township and Village officials on June 5 to kick off the Grass Lake Area Recreation Plan and again on June 26 to discuss the survey portion of the project.

Village of Grass Lake. Staff provided the following service(s):

- **Economic Development Strategic Plan.** Staff attended the Discover Grass Lake Coalition meeting on June 25 to discuss the Village's economic development strategic plan.

Hanover Township. Staff provided the following service(s):

- **Zoning Ordinance.** Staff attended the June 12 Planning Commission meeting to discuss updates to the solar, wind, and telecommunications ordinance in conjunction with the overall update of the zoning ordinance.

Spring Arbor Township. Staff provided the following service(s):

- **Recreation Plan.** Staff took photos of the community to add to the Recreation Plan for additional royalty-free images.

County of Jackson. Staff provided the following service(s):

- **County Planning Commission (JCPC).** The JCPC adjudicated seven (7) cases at its June 13th meeting. Commissioners voted to disapprove two petitions for text amendments from Waterloo and Grass Lake Townships and approved the remaining cases, including a rezoning and text amendment from Summit Township, a rezoning in Grass Lake Township, and two (2) text amendments from Henrietta and Napoleon Townships.
- **Board of Commissioners.** Staff attended the June 4 Study Session meeting to discuss the Materials Management Plan (MMP) process and necessary next steps.
- **Recreation Plan.** Staff attended the Jackson County Parks Board meeting on June 5. The survey for the 2025-2029 Recreation Plan was posted to the website on June 13.

Lenawee County

Village of Clinton. Staff provided the following service(s):

- **PUD Review.** Staff attended the June 17 Village Council meeting for discussion on the Preliminary Site Plan Review for Carriage Hills PUD. In addition, staff is preparing a scope and framework for an

[June 2024 Staff Progress Report]

update to the Village Master Plan.

Franklin Township. Staff provided the following service(s):

- **Master Plan.** Staff created a draft survey, including social media and website postings and a QR code to the online survey, available until the end of July.

Raisin Charter Township. Staff provided the following service(s):

- **Recreation Plan.** Staff made significant progress on the initial draft of the recreation plan and met with Township officials on June 19 to discuss the continued plan process and next steps.

County of Lenawee. Staff provided the following service(s):

- **County Planning Commission (LCPC).** The LCPC June 20th meeting heard six (6) cases total, three (3) text amendments from Blissfield Township, a rezoning from Woodstock Township, a Special Land Use from Rollin Township, and a PA 116 farmland preservation application from the Village of Onsted. All of which were approved as presented or with comment.

Hillsdale County

Staff provided the following service(s):

- No activities.

Greater Irish Hills

Greater Irish Hills Intermunicipality Committee. Staff provided the following service(s):

- **Greater Irish Hills Recreation Plan.** No activities.

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

Transportation Report *May and June 2024*

Jackson Area Comprehensive Transportation Study FY 2023-2026 TIP Amendments

May 2024:

- Village of Brooklyn
 - Addition of a Bridge Replacement project on Mill St for FY25, estimated at \$1,154,000.
- Jackson County Department of Transportation
 - Addition of a Bridge CPM project on King Rd/Tompkins Rd for FY25, estimated at \$330,000.
 - Addition of a Bridge CPM project at various locations for FY25, estimated at \$317,000.
 - Addition of a Bridge Replacement project on Trist Rd for FY25, estimated at \$1,222,000.
- Michigan Department of Transportation
 - Budget change of a Traffic Safety project on US-127 at the N/W I-94 ramp for FY24, estimated at \$342,055.

June 2024:

- City of Jackson
 - Deletion of a Traffic Flow Improvement project on Lansing Ave for FY25, estimated at \$1,311,000.
 - Addition of a Cold Mill and Resurfacing project on Brown St for FY25, estimated at \$346,425.
 - Addition of a Road Widening project on Blackstone St for FY25, estimated at \$283,588.
- Jackson Area Transportation Authority
 - Phase budget adjustment on a SP1303-Bus Shelter Purchase project for FY24, estimated at \$131,034.
 - Addition of a SP1809-Safety project for FY24, estimated at \$20,404.
- Jackson County Department of Transportation
 - Funding adjustment for a Road Rehabilitation project on Sutton Rd for FY25, estimated at \$1,008,738.

[May and June 2024 Transportation Report]

- Addition of the Early Preliminary Engineering phase for a Road Safety Audit project at various locations for FY24, estimated at \$20,000.
- Deletion of the Construction phase for a Road Safety Audit project at various locations for FY24, estimated at \$20,000.

Region 2 Rural Task Force
FY 2023-2026 Project Changes

May 2024:

- Hillsdale County Road Commission
 - Budget change of an Asphalt Resurfacing project on Camden Rd for FY24, estimated at \$1,373,518.
- Jackson County Department of Transportation
 - Addition of a Chip Seal project on E. Michigan Ave for FY24, estimated at \$93,999.
 - Addition of a Spot Paving and Chip Seal project on Lansing Ave for FY24, estimated at \$93,999.
 - Addition of a Chip Seal project on Pulaski Rd for FY24, estimated at \$93,999.

MEMORANDUM

TO: Region 2 Planning Commission
FROM: Jacob Hurt, Executive Director
DATE: June 24, 2024
SUBJECT: Approval of Travel to the Michigan Association of Regions (MAR) 2024 Annual Meeting

The Michigan Association of Regions (MAR) Annual Meeting is being held August 11 – 15, 2024 in Marquette. The meeting is for the executive directors of the state’s regional planning agencies and provides an opportunity to share best practices and address key issues in land use, transportation, recreation, and economic development planning statewide.

The estimated costs for attendance are as follows:

Travel	\$ 600
Lodging	\$ 985
Meals	<u>\$ 100</u>
TOTAL	\$1,685

Authorization is requested to send the executive director to the meeting. Costs are included in the R2PC FY 24 budget.

Adventure
IS ALWAYS IN SEASON.

SOUTHERN
MICHIGAN



AN INITIATIVE OF
Region 2
PLANNING COMMISSION



Southern Michigan Outdoors is an initiative of Region 2 Planning Commission serving Hillsdale, Jackson & Lenawee counties.



What is the Region 2 Planning Commission?

- 1 of 14 planning and development regions in the state.
- Serve local units of government in Hillsdale, Jackson, and Lenawee counties. Includes 59 townships and 29 cities and villages, with a total regional population of 305,000.
- Provide transportation, land use and zoning, and recreation planning services to members.
- Became a U.S. Department of Commerce Economic Development Administration (EDA) Economic Development District in 2012.

The Region 2 Economic Development District:

- Required by EDA to develop a regional economic development plan every 4 to 5 years called a CEDS (Comprehensive Economic Development Strategy).
- Our current CEDS was written and adopted in late 2021, which revealed the region lacks the available workforce to attract large-scale employment projects.
- Focus on outdoor recreation as economic development emerged from the CEDS as a talent attraction and retention mechanism to ultimately increase the available regional workforce.

Outdoor Recreation as Economic Development:

- Began by inventorying regional outdoor recreation assets, which revealed:
 - 276 lakes = 20,790 acres (14 at least 400+ acres)
 - 155 municipal and county parks = 4,280+ acres
 - 12 state parks, recreation and game areas = 23,575+ acres
 - 24 nature preserves = 4,125+ acres
 - 4 regional trails = 95+ miles
 - 60 local trails = 120+ miles
 - 6 MTB trails = 69+ miles
 - 34 campgrounds
 - 35 golf courses
 - Bundy Hill ORV, Halter Shooting Sports Center, North Country Scenic Trail, Michigan International Speedway, the Irish Hills

Outdoor Recreation as Economic Development:

- Identified our outdoor recreation assets, but what does it mean?
- Benchmarked model cities and regions using outdoor recreation as economic development, including:
 - Bentonville, AR
 - Knoxville, TN
 - Roanoke, VA
 - Marquette, MI
 - Crosby, MN

Outdoor Recreation as Economic Development:

- Began regular conversations and meetings with Michigan's Office of Outdoor Recreation Industry in late 2021.
- The CEDS implementation committee spun off a smaller outdoor recreation group that began meeting regularly in 2022 to determine next steps.
- Developed the Southern Michigan Outdoors brand to raise awareness and communicate efforts.

Outdoor Recreation as Economic Development:

SOUTHERN **MICHIGAN**



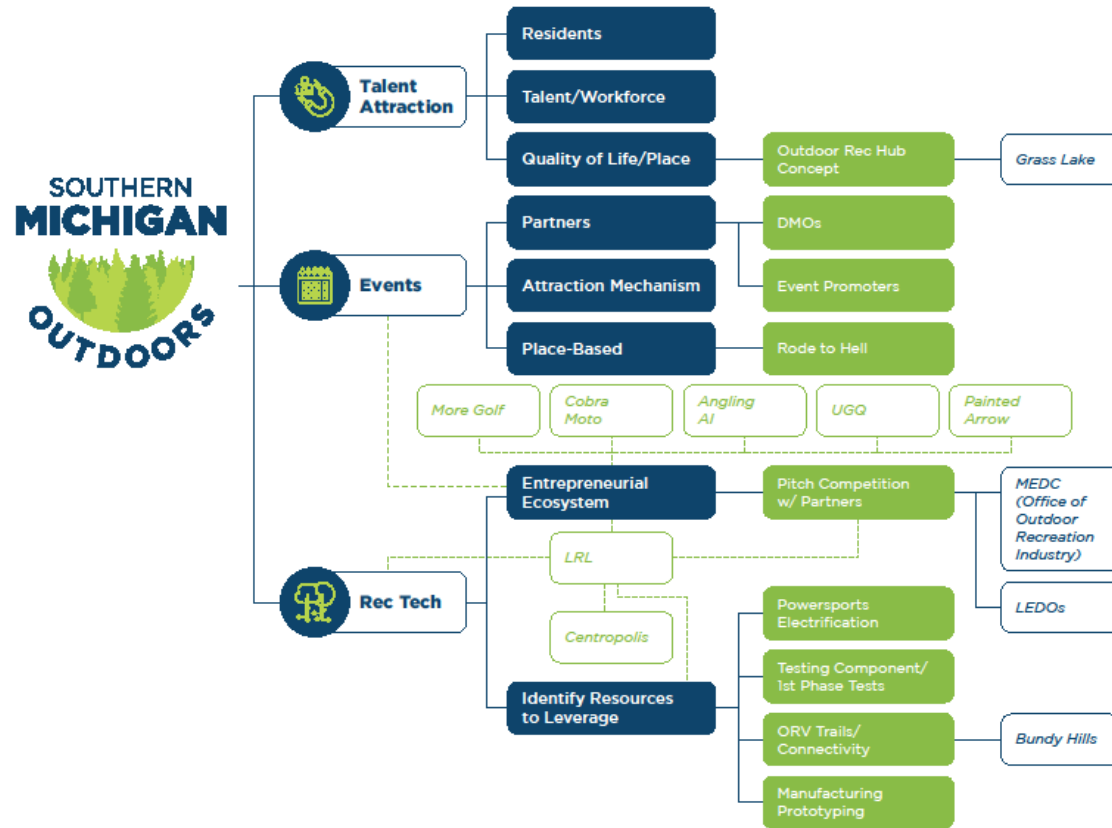
Southern Michigan Outdoors Vision Statement:

“A water rich and naturally beautiful region celebrated for its vibrant and active outdoor culture.”

Southern Michigan Outdoors Mission Statement:

“Elevate Southern Michigan’s outdoor resources to create abundant economic opportunities and an outstanding quality of life.”

The Southern Michigan Outdoors Strategy:



The Southern Michigan Outdoors Strategy: Talent Attraction

- Residents
- Talent / Workforce
- Quality of Life / Place
 - Outdoor Rec Hub Concept – Grass Lake

The Southern Michigan Outdoors Strategy: Events

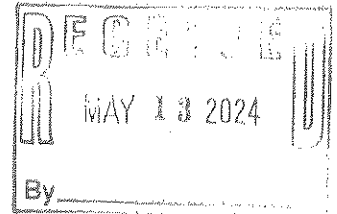
- Partners
 - DMOs / Event Promoters
- Attraction Mechanism
 - 35 total running (25 / 5,000+); cycling (6 / 1,000+); and triathlons (4 / 500+) with 6,500+ total participants in 2023
- Place-Based
 - Rode to Hell gravel bike race
 - Waterloo SRA to Hell, MI
 - 2022 (151 riders) and 2023 (239 riders)

The Southern Michigan Outdoors Strategy: Rec Tech

- Entrepreneurial Ecosystem
 - More Golf, Cobra Moto, Angling AI, UGQ, Painted Arrow
 - Rec Tech Pitch Competition – 9/2024 – Lean Rocket Lab, LEDOs, and MEDC
- Identify Resources to Leverage
 - Powersports Electrification
 - Testing Components / 1st Phase Tests
 - ORV Trails / Connectivity (Bundy Hill ORV)
 - Manufacturing Prototyping – 70+ prototypers in Jackson County alone

The Southern Michigan Outdoors Strategy: Next Steps

- Align efforts with Michigan Office of Outdoor Recreation Industry
- Manufacturing prototyping roadmap for Rec Tech
- Continue to identify and cultivate partners and strategies
- Develop an Outdoor Recreation Advisory Council with key stakeholders
- Explore feasibility of a Southern Michigan Outdoors Development Corp.
- Spread the message of outdoor recreation as economic development



Notice of Intent to Update the Henrietta Township Master Plan for Future Land Use

FROM: Henrietta Township Planning Commission

DATE: May 2, 2024

TO: Rives Twp., Waterloo Twp., Leoni Twp., Bunkerhill Twp., Michigan Dept. of Transportation, Jackson Co. Dept. of Transportation, Consumers Energy, Region 2 Planning Commission, Jackson Co. Planning Commission, Ingham Co. Planning Commission, A.T. & T. Corporate Office & Headquarters, Comcast Cable, WOW Internet-Cable, and Frontier Communications Corp.

To whom this may concern:

In accordance with the Michigan Planning Enabling Act, Public Act 33 of 2008, as amended (Act 33), this is to notify you that Henrietta Township has initiated a process to comprehensively update the Township's adopted Master Plan. We would ask for your cooperation and assistance in this process. Specifically, we would like to know if you have any thoughts, concerns, or issues you feel should be addressed in this effort that would allow us to work more cooperatively with you in land use planning for our area, especially along border areas.

Later, we will be posting a draft copy of the updated Master Plan for your review and comment, as required by Act 33. At that time, we would appreciate your comments regarding the update and how our proposed plan may affect planning efforts in your community. Please note that we intend, where possible, to make such submittals via electronic mail with links to digital documents posted on our Township website (www.henriettatownshipmi.gov). If you have any objections to receiving submittals via electronic mail a paper copy will be available for viewing at the Township Offices.

Please direct any correspondence to:

Henrietta Township Planning Commission
11732 Bunkerhill Road
Pleasant Lake, MI 49272

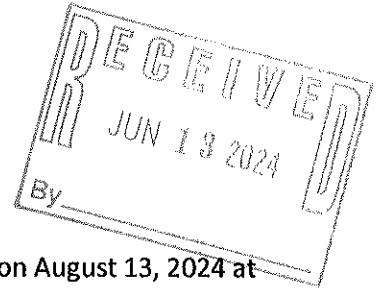
Please contact me at (517) 769-6925, or via email at: planning@henriettatownshipmi.gov with any questions about this information.

Respectfully submitted,

Nancy Hawley

Henrietta Township Planning Commission Chairperson

NOTICE OF PUBLIC HEARING
RIDGEWAY TOWNSHIP PLANNING COMMISSION



The Ridgeway Township Planning Commission will be holding a Public Hearing on August 13, 2024 at 7:00 pm for the purpose of public comment on the proposed Ridgeway Township Master Plan. The proposed Ridgeway Township Master Plan will be available on the Township website. (www.ridgewaytownship.com)

Anyone wishing to make comment may do so by attending the meeting at the Ridgeway Township Hall located at 103 W Chicago Blvd, Britton, MI 49221. Comments may also be sent by letter to the Ridgeway Township Planning Commission, 7290 Laberdee Road, Britton, MI 49229, or emailed to marksdeb1952@yahoo.com.

Deb Marks, Secretary

Ridgeway Twp Planning Commission